

October 13, 2016

The City Council of the City of Idaho Falls met in Regular Council Meeting, Thursday, October 13, 2016, in the Council Chambers in the City Annex Building located at 680 Park Avenue in Idaho Falls, Idaho at 7:30 p.m.

There were present:

Councilmember Ed Marohn
Councilmember Michelle Ziel-Dingman
Councilmember Barbara Ehardt
Councilmember Thomas Hally
Councilmember John B. Radford
Councilmember David M. Smith

Absent:

Mayor Rebecca L. Noah Casper

Also present:

Randy Fife, City Attorney
Kathy Hampton, City Clerk
All available Department Directors

Mayor Pro Tem Hally invited Graham Hannon, a student at American Heritage Charter School, and Boy Scout Troop #314, to come forward and lead those present in the Pledge of Allegiance.

Mayor Pro Tem Hally requested any public comment not related to items on the agenda. No one appeared.

Consent Agenda Items:

The City Clerk requested approval of Expenditure Summary for the month of September, 2016.

<u>FUND</u>	<u>TOTAL EXPENDITURE</u>
General Fund	\$1,767,396.52
Street Fund	1,593,624.39
Recreation Fund	50,322.25
Library Fund	73,158.80
Municipal Equipment Replacement Fund (MERF)	136,456.18
Electric Light Public Purpose Fund	79,996.11
Golf Fund	43,902.67
Self-Insurance Fund	110,003.72
Sanitary Sewer Capital Improvement Fund	886.20
Municipal Capital Improvement Fund	332,481.45
Water Capital Improvement Fund	1,312.00
Traffic Light Capital Improvement Fund	44,238.75
Parks Capital Improvement Fund	12,871.50
Airport Fund	129,626.49
Water and Sewer Fund	2,015,757.19
Sanitation Fund	302,298.20
Ambulance Fund	118,849.39
Electric Light Fund	3,537,403.03
Payroll Liability Fund	2,778,231.18
TOTAL	13,128,816.02

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The City Clerk requested approval of minutes from the September 6, 2016 Council Work Session; September 8, 2016 Council Meeting; September 19, 2016 Council Work Session; September 22, 2016 Council Meeting; and September 26, 2016 Special Meeting.

The City Clerk requested approval of License Applications, all carrying the required approvals.

It was moved by Councilmember Marohn, seconded by Councilmember Radford, to approve all items on the Consent Agenda according to the recommendations presented. Roll call as follows: Aye – Councilmembers Ehardt, Radford, Smith, Marohn, Dingman, Hally. Nay – none. Motion carried.

Regular Agenda Items:

Community Development Services

Subject: Final Plat, Development Agreement, and Reasoned Statement of Relevant Criteria and Standards, Castlerock Division No. 5

For consideration is the application for Final Plat, Development Agreement, and Reasoned Statement of Relevant Criteria and Standards, Castlerock Division No. 5. The Planning and Zoning Commission considered this item at its September 6, 2016 meeting and recommended approval. Staff concurs with this recommendation.

Councilmember Dingman stated this item was approved for annexation at the August 25, 2016 Council Meeting.

It was moved by Councilmember Dingman, seconded by Councilmember Smith, to approve the Development Agreement for Castlerock Division No. 5, and give authorization for the Mayor and City Clerk to execute the necessary documents. Roll call as follows: Aye – Councilmembers Radford, Ehardt, Hally, Smith, Marohn, Dingman. Nay – none. Motion carried.

It was moved by Councilmember Dingman, seconded by Councilmember Smith, to accept the Final Plat for Castlerock Division No. 5, and give authorization for the Mayor, City Engineer, and City Clerk to sign said Final Plat. Roll call as follows: Aye – Councilmembers Marohn, Dingman, Ehardt, Hally, Radford, Smith. Nay – none. Motion carried.

It was moved by Councilmember Dingman, seconded by Councilmember Smith, to approve the Reasoned Statement of Relevant Criteria and Standards for the Final Plat for Castlerock Division No. 5, and give authorization for the Mayor to execute the necessary documents. Roll call as follows: Aye – Councilmembers Ehardt, Marohn, Hally, Radford, Smith, Dingman. Nay – none. Motion carried.

Municipal Services

Subject: Cayenta Managed Services Plan (CMS)

The Municipal Services Department is requesting the authorization to enter into a professional services agreement with Cayenta, a division of N. Harris Computer Corporation, to provide database administration, system application and maintenance for a total amount of \$54,000.

Councilmember Marohn stated the annual agreement amount includes a one-time administrative set up fee of \$6,000 and a yearly cost of \$48,000 for database and application technical support. He indicated Municipal Services highly recommended a one-year contract to ensure the transition is solid. Funding for this professional services agreement is budgeted within the Cayenta system project for the 2016/17 fiscal year in the Municipal Services Department.

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It was moved by Councilmember Marohn, seconded by Councilmember Smith, to authorize a professional services agreement with Cayenta to provide database administration, system application and maintenance for a total amount of \$54,000. Roll call as follows: Aye – Councilmembers Dingman, Radford, Marohn, Smith, Hally, Ehardt. Nay – none. Motion carried.

Subject: Bid Award – IF-17-02, Chlorine and Sodium Bisulfite

It is the recommendation of the Public Works and Municipal Services Departments to accept the lowest responsive, responsible bids from Thatcher Company Inc. and Landview Inc. for water and wastewater treatment operations products in an approximate lump sum amount of \$362,296.50.

Councilmember Marohn reviewed the following items:

Vendor	Description	Approximate Annual Cost
Thatcher Company Inc.	Chlorine, 150-pound cylinders	\$45,976.50
Thatcher Company Inc.	Chlorine, 1-ton container	\$217,920.00
Landview Inc.	Sodium Bisulfite, per gallon	\$98,400.00
	Approximate Lump Sum	\$362,296.50

Councilmember Marohn stated the funding is budgeted in the 2016/17 Public Works Department operating budget. He indicated these items are necessary to discharge water into the Snake River.

It was moved by Councilmember Marohn, seconded by Councilmember Smith, to accept the lowest responsive, responsible bids from Thatcher Company Inc. and Landview Inc. for water and wastewater treatment operations products in an approximate lump sum amount of \$362,296.50. Roll call as follows: Aye – Councilmembers Radford, Ehardt, Smith, Marohn, Dingman, Hally. Nay – none. Motion carried.

Subject: Bid Award – IF-17-01, Hauling and Spreading Sewer Sludge

It is the recommendation of the Public Works and Municipal Services Departments to accept the lowest responsive, responsible bid from G & F Pond Enterprises for sewer sludge services in an extended price of \$295,200.

Councilmember Marohn stated this service is to haul and spread sewer sludge to various fields throughout the City. Funding is budgeted in the 2016/17 Public Works operation budget.

It was moved by Councilmember Marohn, seconded by Councilmember Smith, to accept the lowest responsive, responsible bid from G & F Pond Enterprises for sewer sludge services in an extended price of \$295,200. Roll call as follows: Aye – Councilmembers Hally, Smith, Dingman, Ehardt, Marohn, Radford. Nay – none. Motion carried.

Subject: Bid Award – IF-17-B, Road Salt

It is the recommendation of the Public Works and Municipal Services Departments to piggyback the Idaho Department of Transportation's contract #ITB16000986 with Burns D. Leavitt, DBA Taurus Natural Salt, to furnish the required annual road salt for an amount of \$37.50 per cubic yard.

Councilmember Marohn stated the funding is budgeted in the 2016/17 Public Works Street operating budget.

It was moved by Councilmember Marohn, seconded by Councilmember Smith, to piggyback the Idaho Department of Transportation's contract #ITB16000986 with Burns D. Leavitt, DBA Taurus Natural Salt, to furnish the required annual road salt for an amount of \$37.50 per cubic yard. Roll call as follows: Aye – Councilmembers Smith, Hally, Radford, Dingman, Ehardt, Marohn. Nay – none. Motion carried.

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Public Works

Subject: Easement Vacation Request – Lot 13, Block 1, Freeway Commercial Plaza (Instrument No. 1489425)

The property owner of Freeway Commercial Plaza, Division 3, Block 1, Lot 13 has requested the vacation of a utility easement in order to make better use of the property. All utility services have reviewed and approve the request.

Councilmember Ehardt stated this is the preliminary stage for an easement.

It was moved by Councilmember Ehardt, seconded by Councilmember Dingman, to authorize the City Attorney to prepare documents needed to accomplish the Freeway Commercial Plaza easement vacation. Roll call as follows: Aye – Councilmembers Dingman, Smith, Marohn, Ehardt, Hally, Radford. Nay – none. Motion carried.

Idaho Falls Power

Subject: Change Order to Upper Plant Sedimentation Removal Project

On February 5, 2016 City Council awarded a project to remove sedimentation upstream from the Upper Power Plant to Rhodehouse Construction Inc. to remove 45,000 cubic yards of sediment. Upon dewatering the channel, there was more sediment built up than originally estimated. Idaho Falls Power respectfully requests City Council approve Change Order #1 for \$245,000 for additional sedimentation removal.

Councilmember Smith stated the Change Order is necessary to remove an additional 30,000 cubic yards of sedimentation material. The amount of the Change Order will lead to a new contract price of \$765,372. Work is being collaborated with a drone company to calculate the actual cubic yards of sedimentation material being removed.

It was moved by Councilmember Smith, seconded by Councilmember Hally, to approve Change Order #1 in the amount of \$245,000 for the Upper Power Plant sedimentation removal project and authorize the Mayor to execute the necessary document. Roll call as follows: Aye – Councilmembers Marohn, Dingman, Ehardt, Hally, Radford, Smith. Nay – none. Motion carried.

There being no further business, it was moved by Councilmember Dingman, seconded by Councilmember Ehardt, that the meeting adjourn at 7:48 p.m. which motion passed following a unanimous vote.

s/ Kathy Hampton

CITY CLERK

s/ Rebecca L. Noah Casper

MAYOR